DISCLOSURE BY NON-ELECTED PUBLIC EMPLOYEE
OF TRAVEL EXPENSES SERVING A LEGITIMATE PUBLIC PURPOSE
AS REQUIRED BY 930 CMR 5.08(2)(d)1.

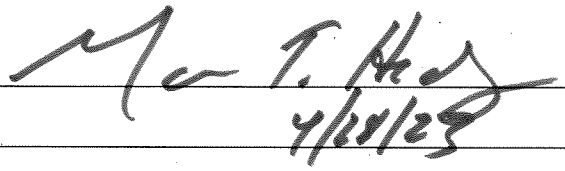
	NON-ELECTED PUBLIC EMPLOYEE INFORMATION
Name of **non-elected** public employee:	Melissa Hoffer
Title/ Position	Climate Chief
Agency/ Department	Governor's Office
Agency address:	Massachusetts State House, Room 280, Boston, MA 02133
Office phone:	[redacted]
Office e-mail:	Melissa.Hoffer@mass.gov
Write an X to confirm each statement.	I am filing this disclosure because: __X_ I am going to engage in an activity that serves a legitimate public purpose, i.e., it is intended to promote the interests of the Commonwealth, a county or a municipality; and __X_ A non-public entity (but not a lobbyist) has offered to reimburse, waive or pay travel expenses and costs worth more than $50.
	ACTIVITY THAT SERVES A LEGITIMATE PUBLIC PURPOSE
Describe the activity which is the reason for traveling.	2023 Climate Leadership Conference.
Describe your participation in the activity.	I will be a plenary speaker at the conference and will attend conference sessions and events.
Date, time and location of activity.	May 10-12, 2023 - Sheraton Grand Los Angeles, 711 South Hope Street, Los Angeles, CA 90017
Please explain how the activity will promote the interests of the Commonwealth, a county or a municipality.	The Conference brings together public officials, national and international experts on sustainability and climate change, nonprofits, and corporations to connect and collaborate on the fight against climate change. By attending and speaking, I will demonstrate the Office's commitment to addressing the climate crisis, and I will participate in a series of solutions-oriented conversations and workshops on climate change which, in turn, will advance the Administration's work in this critical area.

	TRAVEL EXPENSES
Identify the person or organization that offered to reimburse, waive or pay your travel expenses.	The Climate Registry
Address of person or organization.	600 Wilshire Blvd Ste 970, Los Angeles, CA 90017
Provide information in as much detail as possible:	***Itemization and explanation of amounts offered:***
Transportation:	*Air, train, bus, and taxi fare and rental car hire, etc.* Transportation stipend of $500
Lodging:	*Overnight accommodations.*
Meals:	*Breakfast, lunch, dinner, special events.* Waived $25 fee for Awards Reception Dinner
Admission:	*Registration, admission, tickets, etc.* Waived registration fee of $1,125
Other (please list):	*Refreshment, instruction, materials, entertainment, etc.* Refreshments and materials presumed to exceed $100 in value.
Total:	Estimated: $1,650
Write an X beside any statement that applies.	**____ I have attached the relevant itinerary.** **____ I have attached the relevant agenda.**
Employee signature:	
Date:	Melissa A. Hoffer /s/ April 24, 2013

Attach additional pages if necessary.

Complete the disclosure and submit it to your appointing authority.

DETERMINATION BY APPOINTING AUTHORITY

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	Maura Healey
Agency and Title/Position:	Governor
Agency address:	Office of the Governor
Office phone:	617-724-4000
Employee who filed the disclosure:	
	DETERMINATION
To give approval, check <u>both</u> statements.	Upon consideration of the facts disclosed by the employee above, I find that: __X_ Acceptance of the reimbursement, waiver or payment of travel expenses will serve a legitimate public purpose, i.e., it will promote the interests of the Commonwealth, a county or a municipality; AND __X_ Such public purpose outweighs any special non-work related benefit to the employee or the person providing the reimbursement, waiver or payment.
Reason that the employee's travel or attendance will serve a legitimate public purpose:	By attending and speaking at the Conference, Melissa will meet and build relationships with other public and private-sector leaders in the fight against climate change, demonstrate the Office's leadership on this critical issue, and participate in conversations and workshops helpful to advancing the Administration's priorities.
Appointing Authority signature:	
Date:	4/28/25

Attach additional pages if necessary.

The appointing authority should maintain the disclosure as a public record and give a copy of any signed determination to the employee.