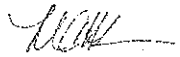
DISCLOSURE BY NON-ELECTED PUBLIC EMPLOYEE
OF TRAVEL EXPENSES SERVING A LEGITIMATE PUBLIC PURPOSE
AS REQUIRED BY 930 CMR 5.08(2)(d)1.

	NON-ELECTED PUBLIC EMPLOYEE INFORMATION
Name of **non-elected** public employee:	Melissa Hoffer
Title/ Position	Climate Chief
Agency/ Department	Office of Climate Innovation and Resilience Office of Governor Maura Healey
Agency address:	1 Ashburton Place, Boston MA 16th Floor, Suite 1619
Office phone:	[redacted]
Office e-mail:	Melissa.Hoffer@mass.gov
Write an X to confirm each statement.	I am filing this disclosure because: _X__ I am going to engage in an activity that serves a legitimate public purpose, i.e., it is intended to promote the interests of the Commonwealth, a county or a municipality; and _X__ A non-public entity (but not a lobbyist) has offered to reimburse, waive or pay travel expenses and costs worth more than $50.
	ACTIVITY THAT SERVES A LEGITIMATE PUBLIC PURPOSE
Describe the activity which is the reason for traveling.	I will be travelling to São Paulo, Brazil to attend a Sustainable Finance Policy Conference, hosted by PRI, a UN affiliated organization. This conference is part of a larger event, called "PRI In-person" with a focus on the intersection of finance, climate, and policy, attended by policy makers and experts from around the world. Sustainable Finance Policy Conference: https://www.unpri.org/all-events-and-webinars/sustainable-finance-policy-conference-2025/13211.article PRI In-Person: https://pip2025.unpri.org/saopaulo
Describe your participation in the activity.	I will attend the conference and participate as a speaker on a session on "Policy reforms to address systemic risks of inequality and nature degradation"
Date, time and location of activity.	November 4th – 6th, 2025 Anhembi Convention Centre, Av. Olavo Fontoura, 1209 - Santana, São Paulo, 02012-021
Please explain how the activity will promote the interests of the Commonwealth, a county or a municipality.	This conference will facilitate learning across subnational governments on strategies to fund and finance climate mitigation and resilience work. Given the current funding environment for climate, it is critical to understand how to use innovative financing to make the most of the funding that is available. This conference will lend the opportunity to make connections with individuals doing innovative work in the field of climate finance, to learn from experts from all parts of the world, and to share the Commonwealth's strategies.

	TRAVEL EXPENSES
Identify the person or organization that offered to reimburse, waive or pay your travel expenses.	UNPRI (Principles of Responsible Investment, a UN affiliated organization)
Address of person or organization.	PRI Association 1st Floor 20 Wood Street London EC2V 7AF United Kingdom
Provide information in as much detail as possible:	***Itemization and explanation of amounts offered:***
Transportation:	*Air, train, bus, and taxi fare and rental car hire, etc.* $1944.61, flight Boston – Manaus
Lodging:	*Overnight accommodations.* ~$288, 3 nights in hotel, ~$96/night
Meals:	*Breakfast, lunch, dinner, special events.* ~$150, Approx $50/day*3 days
Admission:	*Registration, admission, tickets, etc.* $3,040.00 conference admission (waived)
Other (please list):	*Refreshment, instruction, materials, entertainment, etc.* $80 (e-visa payment)
Total:	~$5,500
Write an X beside any statement that applies.	__X__ **I have attached the relevant itinerary.** __X__ **I have attached the relevant agenda.**
Employee signature:	
Date:	10/1/2025

Attach additional pages if necessary.

Complete the disclosure and submit it to your appointing authority.

DETERMINATION BY APPOINTING AUTHORITY

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	Maura Healey (by Chief of Staff Kate Cook)
Title/ Position:	Governor
Agency/ Department	Office of the Governor
Agency Address:	State House, Room 360, Boston, MA
Office Phone:	(617) 724-4000
Office E-mail:	
Employee who filed the disclosure:	Melissa Hoffer
	DETERMINATION
To give approval, check off both statements.	Upon consideration of the facts disclosed by the employee above, I find that: _x__ The employee's attendance at the event will serve a legitimate public purpose i.e., it will promote the interests of the Commonwealth, a county or a municipality; AND _x__ Such public purpose outweighs any special non-work related benefit to the employee or the person paying or waiving expenses related to the event.
Reason that the employee's travel or attendance will serve a legitimate public purpose:	As stated in the disclosure.
Appointing Authority signature:	Kate Cook
Date:	10/6/25

Attach additional pages if necessary.

The appointing authority should maintain the disclosure as a public record and give a copy of any signed determination to the employee.