DISCLOSURE BY NON-ELECTED PUBLIC EMPLOYEE
OF TRAVEL EXPENSES SERVING A LEGITIMATE PUBLIC PURPOSE
AS REQUIRED BY 930 CMR 5.08(2)(d)1.

	NON-ELECTED PUBLIC EMPLOYEE INFORMATION
Name of **non-elected** public employee:	Melissa Hoffer
Title/ Position	Climate Chief
Agency/ Department	Executive Office of Climate Innovation and Resilience
Agency address:	1 Ashburton Place Floor 16 Boston, MA 02108
Office phone:	[redacted]
Office e-mail:	Melissa.Hoffer@mass.gov
Write an X to confirm each statement.	I am filing this disclosure because: _X__ I am going to engage in an activity that serves a legitimate public purpose, i.e., it is intended to promote the interests of the Commonwealth, a county or a municipality; and _X__ A non-public entity (but not a lobbyist) has offered to reimburse, waive or pay travel expenses and costs worth more than $50.
	ACTIVITY THAT SERVES A LEGITIMATE PUBLIC PURPOSE
Describe the activity which is the reason for traveling.	**State Public-Private Partnerships for Nature-Based Solutions** A convening of climate nonprofit, public, and private sector leaders. This convening will aim to accelerate and augment investment in natural climate solutions on natural and working lands through scalable public-private partnerships.
Describe your participation in the activity.	I will participate as one of ~30 leaders discussing policy and public-private partnership solutions to achieving conservation goals.
Date, time and location of activity.	June 9th – June 12th, 2026 Boulder, Colorado
Please explain how the activity will promote the interests of the Commonwealth, a county or a municipality.	The Commonwealth has ambitious goals around land conservation and biodiversity protection, and public-private partnerships are an efficient and impactful way to achieve these goals. Partnering with private institutions and foundations saves tax-payer dollars, while maximizing the impact of conservation lands and ensuring financial viability over time .

	TRAVEL EXPENSES
Identify the person or organization that offered to reimburse, waive or pay your travel expenses.	Volgenau Climate Initiative
Address of person or organization.	Volgenau Climate Initiative PO Box 594 Grand Haven, MI 49417
Provide information in as much detail as possible:	***Itemization and explanation of amounts offered:***
Transportation:	*Air, train, bus, and taxi fare and rental car hire, etc.* RT Flight Boston <> Boulder – **$350**
Lodging:	*Overnight accommodations.* Hotel (Chautauqua Hotel) – **$1,349** ($337 /night * 4 nights)
Meals:	*Breakfast, lunch, dinner, special events.* **$200** (Assumed ~$50/day, 4 days)
Admission:	*Registration, admission, tickets, etc.* **N/A**
Other (please list):	*Refreshment, instruction, materials, entertainment, etc.*
Total:	**$1,899**
Write an X beside any statement that applies.	**____ I have attached the relevant itinerary.** **____ I have attached the relevant agenda.**
Employee signature:	/s/ Melissa Hoffer
Date:	04/30/2026

Attach additional pages if necessary.

Complete the disclosure and submit it to your appointing authority.

DETERMINATION BY APPOINTING AUTHORITY

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	Maura Healey (by Chief of Staff Kate Cook)
Agency and Title/Position:	Governor
Agency address:	State House, Room 360, Boston, MA
Office phone:	617-724-4000
Employee who filed the disclosure:	Melissa Hoffer
	DETERMINATION
To give approval, check <u>both</u> statements.	Upon consideration of the facts disclosed by the employee above, I find that: _X__ Acceptance of the reimbursement, waiver or payment of travel expenses will serve a legitimate public purpose, i.e., it will promote the interests of the Commonwealth, a county or a municipality; AND _X__ Such public purpose outweighs any special non-work related benefit to the employee or the person providing the reimbursement, waiver or payment.
Reason that the employee's travel or attendance will serve a legitimate public purpose:	As stated in the disclosure.
Appointing Authority signature:	Kate Cook
Date:	5/4/24

Attach additional pages if necessary.

The appointing authority should maintain the disclosure as a public record and give a copy of any signed determination to the employee.